

vehicle.

Joyce reported there were no MAC Personal Care payments to be disbursed to our member districts as none of our member school districts had MAC Personal Care dollars flow through the GMSEC for the first half of FY 2022. MAC Personal Care reimbursement to districts are normally distributed twice each FY with anything remaining disbursed the following September. The first payment is normally disbursed at the January Board meeting. Members were encouraged to submit required documentation to MAC for any student their district is providing qualifying services.

b.) Director's Report: (Informational)

Please invite your Speech-Language Pathologist to a K-3rd teacher training on MTSS and the SLP. They have all worked hard on this project and are ready to share Tier 1 and Tier 2 strategies to build teacher capacity in understanding development, how they can facilitate this development and when to notify parents that the SLP will be involved in a pre-referral trial to supplement the interventions in the classroom. A particular thanks is given to Shannon Childs for her research and her desire to support teachers through curriculum suggestions and evidence based teaching strategies that support children who are still developing these skills.

Michelle reviewed expectations for initial referrals to consider evaluation under IDEA B and why internal meetings are a good idea before presenting a referral and evaluation plan to a parent. She reminded administrators to generate an "Eval. PWN" as best practice.

-Information if child participated in developmental screening/child find prior to kindergarten enrollment. If none indicate that parent or district had no report of preK screening. "N/A" is insufficient.

-Transition from IDEA Part C: they may have opted out of IDEA B even if they had services. Interview parent (Family Outreach in MT).

-Districtwide and Statewide Assessments: Full name not acronym of assessment tool, last two - three administrations and interpretation of score (e.g. percentile compared to norms, benchmark, intensive). You can attach actual reports.

-Interventions/Pre-referral: include high leverage teaching strategies/instruction in the general ed setting and skills addressed (be sure to include all academic skills if applicable); Tier 2 and Tier 3 supplemental interventions, who administered them, group size/1:1, frequency and outcomes from progress monitor regarding persistent delays.

-The statement of referral reason: this should reflect a hypothesis or reason why you suspect a discrete disability and be supported by the interventions provided and data that supports that this is persistent (e.g. the response to intervention is not robust or present but peers progress is occurring at a faster rate, impedes their participation in other areas and the need for accommodations, or intense adult support such as Social-emotional and behavior).

Michelle updated the board as to the recent inquiries in the Director position that have come directly to her. Intent to return forms have been submitted by the majority of staff and the budget draft for 2022-2023 reflects this update utilizing the current salary matrix. Michelle will visit with the staff leadership, (Shannon Childs, Jen Lewis), and support changes as needed to the professional agreement. An initial meeting will be held and then this leadership team will meet with the personnel committee for consideration.

The Montana Empowerment Center, MEC, is the parent advocacy agency that replaced PLUK and is an excellent resource to parents. They have become increasingly focused on parent training and resources rather than participating in special ed meetings so that parent understanding and active involvement in their child's education is the focus. Michelle asks that this is highlighted within the OPI IDEA-B Procedural Safeguards and will be emailing brochures for use during meetings..

The Medicaid Administrative Claiming, MAC, procedures are working well within the Co-op office thanks to the work of Joyce Schmidt and Riley Russell. The Director's report reflects the number of random moments completed and returned to the Co-op for input. Please let Michelle, Joyce or Riley know if the delivery of packets and return of random moments system is working for your school.

Direct billing medicaid for personal care students was reviewed as this is the time of year that the Co-op will pay the districts those funds generated at their school for these services (e.g. toileting, feeding, transportation, mobility, etc.). There were no personal care services at this time. Michelle will send training from Lisa Waterman, SSoM, to all district special ed teachers and administrators as she is aware of only a few children who may be receiving these services.

c.) 2022-2023 Budget Projections: (Informational)

The budget update contains personnel projections with projected increase to payroll costs and known increased costs to shared programs such as Goalbook, DocuSign, Zoom accounts.

**d.) Denise Williams, MASBO, Co-op Member School Business Manager Training on MOE:
Wednesday, February 2, 2022 from 1:00-2:30 p.m. (Informational)**

No discussion. Michelle will send invites to business managers, administrators and OPI Finance, Danille McCarthy to participate in this training.

e.) GMSEC Policy Update: First Reading 4000 Series (Informational)

Only thing that does not need to be included is the 4520 Interlocal Agreement component. Waiting on a response from Kris Gross and then that component can go away. The rest of it is straightforward.

f.) GMSEC Policy Update: Second Reading/Approval: 8000 Series (Motion/Discussion/Action)

Motion to approve and adopt the 8000 Series

Motion: Kristie Jacobs

Second: Theresa Keel

-Passed Unanimously.

g.) IDEA B Consolidated ARP Grant: Purchase of Fleet Vehicle Budget Approval \$25,000 (Motion/Discussion/Action)

Motion to authorize purchase of an additional fleet vehicle with budget authority up to \$25,000.00

Motion: Darren Strauch

Second: Theresa Keel

-Passed Unanimously.

6. Board Meeting Schedule & Future Agenda Items:

February 17th

*March

April 21st

May 19th

June 16th In Person

7. Adjourn

Motion to adjourn meeting at 1:55 pm.

Motion: Darren Strauch

Second: Kristi Jacobs

-Passed Unanimously.

Submitted by: _____ Date: _____

Board Chair: _____ Date: _____