The regular council meeting of the Gallatin-Madison Special Education Cooperative was held via Google Meet on September 15, 2022 for the purpose of considering business to come before the Council. Chair, Casey Klasna, presided over the meeting.

1. **Call to Order**
   Casey Klasna called the meeting to order at 11:04am.

   **Members Present**
   Amsterdam – Katherine Dawe(11:06); Big Sky – Dustin Shipman; Ennis – Casey Klasna; Harrison – Billi Taylor; LaMotte – LeeAnn Burke; Monforton – Darren Strauch; Willow Creek – Bonnie Lower

   **Members Absent:**
   Anderson – Kristi Jacobs; Gallatin Co. Supt. – Matthew Henry; Gallatin Gateway – Kelly Henderson; West Yellowstone – Coul Hill

   **Visitors:**
   Kayleigh Brown - Implementation Director for Rural Behavioral Health Institute

2. **Public Comments**
   None

3. **Consent Agenda**
   Approval of
   Motion to approve the minutes of August 18, 2022 as well as expenditures
   Minutes &
   Expenditures
   (#317499- #317508)

   Motion: LeeAnn Burke
   Second: Darren Strauch - Passed Unanimously.

4. **New Business:**

   a.) **Business Managers Report:** (Informational)

   Joyce reported the month of August has very little activity as a general rule for revenues as well as expenditures. Expenditures for all our funds during August would be considered nominal had we not purchased the new vehicle out of Fund 315. The vehicle purchase represented 81% of the August expenditures for Fund 315. The Board was reminded the vehicle purchase was made outside the approved
budget with a portion of the $30,000 award deposited mid August with Gallatin County. That being said, the Expense Comparison Report for the current year would be 5% not 8% after removing the non-budget items of Medicaid & vehicle expenditures.

The Business Manager reported the July 2022 cash totals by fund are firm having been reconciled with Gallatin County Finance. Anticipated totals were provided for August with reports expected from Gallatin County Finance later in the month.

Joyce expects to provide Fund Balance totals to the Board at the October meeting.

Field work for the External Audit remains on target to begin on Tuesday, September 20th. This will be our final audit with Rosie Barndt, CPA who has been wonderful to work with.

b.) Kayleigh Brown, Implementation Director-Rural Behavioral Health Institute, School Based Mental Health Screening (Informational)

Kayleigh presented on the role that RBHI can serve within cooperative schools. Board members discussed reasons that have impacted their decision to participate in the Mental Health Screening. Kayleigh agreed to provide the board with a list of mental health professionals that are available to accept new private clients.

Lani and Bonnie both shared their perspective on participating in the Mental Health Screening at Willow Creek School District in the Spring of 2022.

c.) Director’s Report: (Informational)

Lani reviewed the process for students who are moving from public school to homeschool and asked the board to include her in discussions with these parents when we are made aware of their decision. Lani reviewed that the offer of FAPE needs to be completed and will help districts ensure this is completed.

Lani reviewed the intervention document and encouraged member schools to continue to utilize this form moving forward to help in the effective and efficient use of special education staff.

Lani reviewed the importance of keeping each districts’ special education caseload list accurate to aide in accurate information for the upcoming child count in October.

Lani reviewed that the first special education training will take place on September 26th. She encouraged anyone that is interested in participating to attend, if your name is not on the initial google invite, email her and she will add you to the invite.

5. Board Meeting Schedule: Projected 2022-2023 Third Thursday of the Month (Google meet/In-Person)

October 27th - Brain Ayers from Manhattan School District will be in attendance to speak with the Board. Casey Klasna may not be able to attend, Kristi Jacobs will run the meeting if that is the case.
November 17th
January 19th (In Person)
February 16th
March 16th [no meeting due to Spring Break]
April 20th
May 18th
June 15th (In Person)

6. **Adjourn:** Motion to adjourn meeting at **11:44am.**

   Motion: Darren Strauch  
   Second: LeeAnn Burke  
   -Passed Unanimously.

Submitted by: _________________________________ Date: __________________

Board Chair: _________________________________ Date: __________________